



## Internship Application

Name:

Date of Submission:

Email:

Phone Number:

School Graduated from or Currently Attending:

Degree:

Major:

GPA:

Graduation Year:

### Type of Work/Position Desired

(Please see instructions on Page 2)

First Choice	<input type="text"/>
Second Choice	<input type="text"/>
Third Choice	<input type="text"/>

### Dates You Are Available

(DD/MM/YYYY)

Full Time	Part Time
Begin: <input type="text"/>	Begin: <input type="text"/>
End: <input type="text"/>	End: <input type="text"/>

Do You Require Pay? (Y/N)

Open To Working Upon Returning to Campus? (Y/N)

If you are interested in a specific organization, please list here:

So we can better locate applicants in the future, please tell us how you heard about this program. Please choose the best option available.

School/University Job Board

Recruiter

Professional Organization

Handshake

Recruitment event  
(Job Fair, Meetup,etc)

Agency Employee

Professor/Faculty

Agency Website

Colleague/Other Students

Other, Please Specify:

Within the space provided, describe what you hope to accomplish during an internship:

Within the space provided, describe where you see yourself in five years:

## Instructions to Complete

### Type of Work / Position Desired

Insert three of the following types of work/position desired in the blanks above.

**Template assignment agreements** (to be fully completed upon being selected as an intern) related to each of the following may be found via Google Docs.

0130 Foreign Affairs  
0301 Program Analyst  
0346 Life Cycle Logistics  
0510 Accounting Analyst  
0511 Audit Analyst  
0560 Budget Analyst  
0801 General Engineering  
0854 Computer Engineering  
0861 Aerospace Engineering  
0871 Naval Architecture  
0896 Industrial Engineering  
0905 Legal Analyst  
1082 Writer  
1102 Contracting Analyst  
1176 Building Management  
1421 Archives Technician  
1500 OR / Statistics Analyst  
1640 Facilities Operations Analyst  
2210 IT Architecture Analyst  
2210 IT Data Mgmt Analyst  
2210 IT Policy Analyst  
1035 Public Affairs

Note: Your requests will be matched with organizations seeking interns related to those fields. All efforts will be made to place you with your first choice, if selected for an internship.

### Dates You Are Available

If you desire a full-time (40 hrs/wk) voluntary internship, list your estimated dates of availability. If you desire a part-time voluntary internship (at least 24 hrs/wk) while attending school, list your estimated dates of availability. If you desire to continue a full-time voluntary internship into a part-time voluntary internship (e.g. working full-time over the summer and continuing part-time through the fall and/or spring semesters of school), list all estimated beginning and end dates.

If leveraging this form for full-time employment, such as under the Workforce Recruitment Program internship, enter the date you are available to begin work in the full-time "beginning" block.

If you have questions, please contact **whs.pentagon.hrd.mbx.volunteer@mail.mil**